

University Preparation School at CSU Channel Islands
550 Temple Avenue Camarillo, CA 93010
Board of Directors Meeting
University Preparation School at CSU Channel Islands
University Charter Middle School at CSU Channel Islands

April 25, 2014

1:00-2:30pm

UPS Room 10

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item

I. Opening Procedures (20-30 min.)

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Carolyn Chey				
Ana DeGenna				
Dax Jacobson				

C. Pledge of Allegiance

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana DeGenna				
Dax Jacobson				

B. Action Items

1. Topic/Agenda Item: Review and Approval of the February & March Financials for UPS & UCMS (5 minutes)

Personnel Involved: Irina Castillo

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of the February & March Financials for UPS & UCMS.

Charmon Evans/Sara Ahl

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

2. Topic/Agenda Item: Review and Approval of the Fiscal Year 2012-2013 990 for UPS & UCMS (5 minutes)

Personnel Involved: Irina Castillo

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of Fiscal Year 2012-2013 990 for UPS & UCMS.

Charmon Evans/Sara Ahl

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

III. Closed Session (30-40 minutes)

- A. Topic/Agenda Item: Public Employee**
Executive Search: Middle School Director
Personnel Involved: Directors

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana DeGenna				
Dax Jacobson				

- B. Topic/Agenda Item: Public Employee**
Discipline/Dismissal/Employment
Personnel Involved: Directors

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana DeGenna				
Dax Jacobson				

RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY

- 3. Topic/Agenda Item: Review and Approval of the revised Board of Directors Meeting Calendar, June Meeting (5 minutes)**

Personnel Involved: Jeanne Adams/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions: Due to LCAP, change June Board Meeting to later in the month.

Director's Recommendation: The Directors' recommend approval of the revised Board of Directors Meeting Calendar.

Charmon Evans/Sara Ahl

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

4. **Topic/Agenda Item: Review and Approval of the revised school calendar for 2014-2015 (5 minutes)**

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions: Additional parent/teacher conference days

Director's Recommendation: The Directors' recommend approval of the revised school calendar for 2014-2015

Charmon Evans/Sara Ahl

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

5. **Topic/Agenda Item: Review and Approval of the Application Process/Documents for Community Openings (5 minutes)**

Personnel Involved: Charmon Evans/Jeanne Adams

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions: Additional parent/teacher conference days

Director's Recommendation: The Directors' recommend approval of the Application, Documents and process for Community Board

Openings

Charmon Evans/Sara Ahl

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Merilyn Buchanan				
Cathrine Cartwright				
Cheryl Kewley				
Ana De Genna				
Dax Jacobson				

C. Discussion/Information

- 1. Topic/Agenda Item: Local Control Accountability Plan (20 minutes)**
Personnel Involved: Charmon Evans/Sara Ahl/Irina Castillo
- 2. Topic/Agenda Item: Administration Convening Personnel Committee(s) (3 minutes)**
Personnel Involved: Charmon Evans
- 3. Topic/Agenda Item: Enrollment Lottery (3 minutes)**
Personnel Involved: Charmon Evans
- 4. Topic/Agenda Item: Community Board Positions (5 minutes)**
Personnel Involved: Charmon Evans

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next meeting, May 19, 2014

VI. Adjournment